

CABINET

Cabinet Liaison Groups and Appointments to Outside Bodies, Partnerships and Boards 23 June 2015

Report of Chief Executive

PURPOSE OF REPORT				
To consider Cabinet Liaison Groups, Cabinet appointments to Outside Bodies, Partnerships and Boards and for the Leader to appoint two Cabinet Members to the Joint Committee for Revenues and Benefits for 2015/16.				
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/>	Referral from Cabinet Member
Date Included in Forthcoming Key Decision Notice			n/a	
This report is public				

OFFICER RECOMMENDATIONS

- (1) That Cabinet considers whether to re-constitute the Cabinet Liaison Groups previously constituted, as set out in Appendix B to the report.
- (2) That Cabinet considers whether any additional Liaison Groups are required and, if so, agrees their Terms of Reference.
- (3) That the Lead Cabinet Member of each Cabinet Liaison Group be requested to inform the Chief Executive of the participants he/she wishes to invite to such meetings.
- (4) That Cabinet considers the appointments to Outside Bodies, Partnerships and Boards as set out in Appendix C to the report.
- (5) That the Leader appoints two Cabinet Members to the Joint Committee for Revenues and Benefits for 2015/16.

1.0 Cabinet Liaison Groups

- 1.1 In accordance with Part 4 Section 4 of the City Council's Constitution (extract attached at Appendix A) Members are requested to consider membership of Cabinet Liaison Groups.

- 1.2 Set out at Appendix B to the report are the Cabinet Liaison Groups currently constituted for consideration as part of recommendation (1) above.

2.0 Options and Options Analysis (including risk assessment)

- 2.1 The options regarding Cabinet Liaison Groups are:
- 2.1.1 To note existing arrangements and make no amendments.
 - 2.1.2 To consider and approve, where appropriate, any proposals from Cabinet Members.

3.0 Outside Bodies, Partnerships and Boards

- 3.1 Members are asked to consider the appointments to outside bodies, partnerships and boards.
- 3.2 Members are reminded that Members nominated to outside bodies, partnerships and boards by Cabinet are representing the views of Cabinet in such positions, rather than any views they might hold as individuals.
- 3.3 Attached at Appendix C is a list of organisations to which Cabinet makes appointments on the basis of Portfolio responsibilities.

4.0 Joint Committee for Revenues and Benefits

- 4.1 A joint Committee exists between Lancaster and Preston City Councils to deliver certain delegated functions, subject to the terms of the Shared Service agreement between the two Councils. The joint Committee is composed of two members of Cabinet from each Council, with the Members for Lancaster City Council to be appointed by the Leader.
- 4.2 The Leader is asked to make appointments to the Joint Committee for 2015/16 at this meeting.

5.0 Options and Options Analysis

- 5.1 With regard to Outside Bodies, Partnerships and Boards, Cabinet is requested to make appointments, as set out in Appendix C to this report.

6.0 Officer preferred Option and Comments

- 6.1 It is recommended that appointments be aligned as closely as possible to individual Cabinet Members' portfolios.

RELATIONSHIP TO POLICY FRAMEWORK

The establishment of Cabinet Committees and Cabinet Liaison Groups assists the Cabinet in the discharge of executive functions. Representation on Outside Bodies is part of the City Council's community leadership role.

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

The proposals provide clear focus, transparency, accessibility and inclusiveness in the Council's Executive decision-making processes.

LEGAL IMPLICATIONS

Cabinet Liaison Groups are established in accordance with the City Council's Constitution.

FINANCIAL IMPLICATIONS

There are no significant financial implications with regard to the recommendations. Resources are available to provide the necessary level of support. Members of outside bodies are entitled to travel expenses which are currently being funded from within existing budgets.

OTHER RESOURCE IMPLICATIONS

Human Resources:

None arising from this report.

Information Services:

None arising from this report.

Property:

None arising from this report.

Open Spaces:

None arising from this report.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

none

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